



LIGHTING INCENTIVES FOR BUSINESS CUSTOMERS

The following information is provided as part of the PowerSavers conservation program to encourage non-residential customers to select and install energy efficient equipment for their facilities. This program is a joint offering from participating utilities of the Minnkota Power Cooperative (MPC) and the Northern Municipal Power Agency (NMPA).

Instructions for Use:

For complete instructions, please refer to the Terms and Conditions on page 6.

- Step 1: Determine Eligibility.** Equipment must be new and installed in a facility served by one of the participating municipals or cooperatives utilities listed on page 2.
- Step 2: Install New Equipment.** New equipment must be installed and old equipment removed. Product types eligible for incentives are listed on this form. If there is a question regarding eligibility, please consult with your local cooperative or municipal.
- Step 3: Contact your local cooperative or municipal for pre-approval if the potential incentive is greater than \$15,000.** Maximum incentive of \$50,000 per member/customer per year. Incentives are available on a first-come first-served basis.
- Step 4: Complete and sign the application.** Forms must be received within 60 days of installation. Incomplete applications will cause delays in payment.
- Step 5: Attach the following documentation:**
Itemized invoices including costs for equipment installed and installation labor.
Specification sheets for lamps and fixtures installed.
- Step 6: Mail completed paperwork to your utility, listed on page 2 of this form.** Incentives are subject to change or termination without notice at the discretion of the participating utilities.

PARTICIPATING COOPERATIVES AND MUNICIPALS

- City of Alvarado**
155 Marshall Street
P.O. Box 935
Alvarado, MN 56710
(218) 965-4911
- Baudette Municipal Utilities**
P.O. Box 548
Baudette, MN 56623
(218) 634-1850, (218) 634-9777 (fax)
- Fosston Municipal Utilities**
220 East 1st Street
Fosston, MN 56542
(218) 435-1737, (218) 435-1961 (fax)
- North Star Electric Cooperative**
441 State Hwy. 172 N.W.
P.O. Box 719
Baudette, MN 56623-0719
(218) 634-2202 or 1-888-634-2202
(218) 634-2203 (fax)
- Roseau Municipal Utilities**
1198 Center Street West
Roseau, MN 56751
(218) 463-2351, (218) 463-1231 (fax)
- Warren Municipal Utilities**
120 East Bridge Ave.
Warren, MN 56762
218-745-5343, 218-745-5344 (fax)
- Bagley Public Utilities**
P.O. Box M
Bagley, MN 56621
(218) 694-2300, (218) 694-6623 (fax)
- Beltrami Electric Cooperative**
4111 Technology Drive, P.O. Box 488
Bemidji, MN 56619-0488
(218) 444-2540 or 1-800-955-6083
(218) 444-3676 (fax)
- Hawley Public Utilities**
P.O. Box 69
Hawley, MN 56549
(218) 483-3331, (218) 483-3332 (fax)
- Roseau Electric Cooperative**
1107 Third Street N.E.
Roseau, MN 56751
(218) 463-1543 or 1-888-847-8840
(218) 463-3713 (fax)
- Thief River Falls Municipal Utilities**
P.O. Box 528
Thief River Falls, MN 56701
(218) 681-5816, (218) 681-8225 (fax)
utilities@citytrf.net
- Wild Rice Electric Cooperative**
P.O. Box 438
Mahnomon, MN 56557-0438
(218) 935-2517 or 1-800-244-5709
(218) 935-2519 (fax)

LED Technologies					
Rebates are available for both retrofits and new installations, unless otherwise noted. Incentives must not exceed 50% of the purchase price and must be used a minimum of 1,800 hours of operation in order to qualify for any lighting rebates.					
Equipment	Specifications		Incentive per Unit	Qty	Incentive
LED Linear Lamp – 4ft.	Must be DesignLights Consortium™ approved		50% of the purchase price up to \$2.50/lamp		
LED Linear Lamp – 8ft.			50% of the purchase price up to \$5.00/lamp		
LED Troffer and Strip	Less than 3,000 Lumens	1X4, 2X2 and 2x4 – LED fixtures Must be DesignLights Consortium approved	\$4/fixture		
	3,001 – 5,799 lumens		\$6/fixture		
	5,800 lumens		\$9/fixture		
Horizontal LED Case Lighting	Retrofits only – Must be DesignLights Consortium™ approved		\$5/linear foot of lamp		
LED Case Lighting	Retrofits only – Must be DesignLights Consortium™ approved		\$25/door		
Lighting Controls					
Standalone Sensors (wall-or ceiling-mounted, one sensor controls multiple fixtures) Incentives must not exceed 50% of the purchase price.					
Occupancy Sensors	Retrofits only		\$20/sensor		
Daylighting Sensors (Interior)	Retrofits only		\$20/sensor		
Combo Sensors (Occupancy/daylight)	Retrofits only		\$25/sensor		
High-bay occupancy sensor	Retrofits only		\$10/controlled fixture		
Integrated Sensors (built into fixture, one sensor controls one fixture) Incentives must not exceed 50% of the purchase price					
Integrated Occupancy/Daylight Sensors	Retrofits only		\$6.50/fixture		
Other Control Technologies					
LED Case Lighting – Occupancy Sensor			\$10/door		
Networked Lighting Controls	Must be DesignLights Consortium™ approved. Custom application available upon request. Contact your local cooperative or municipal for possible incentives.				
				Page 4 Subtotal	

Page 3 Subtotal	Page 4 Subtotal	Total Incentive
\$	\$	\$

Certifications and Signature

I hereby certify that: 1. The information contained in this application is accurate and complete; 2. All installation is complete and the unit(s) is operational prior to submitting application; 3. All rules of this incentive program have been followed; 4. I have read and understand the terms and conditions included with this document.

I agree to verification of equipment installation, which may include a site inspection by a program or utility representative. I understand that I am not allowed to receive more than one incentive from this program on any piece of equipment. I hereby agree to indemnify, hold harmless and release the utility from any actions or claims in regard to the installation, operation and disposal of equipment (and related materials) covered herein, including liability from any incidental or consequential damages.

Customer Signature	Print Name	Date Equipment Installed:
		Date Submitted:

Program Use Only

Date Received:	Post Inspected <input type="checkbox"/> Yes <input type="checkbox"/> No	Incentive Approved <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$	Date Approved:
Utility or Program Representative:			
Joint Program Tracking #			

Terms and Conditions

1. **Incentive Offer:** Projects must be implemented (completed) by **December 31, 2020**. An original signed application and invoices for materials and labor must be delivered to the participating utility at the address located on page 2 of this application **within 60 calendar days of installation (completion)**. Please keep a copy for your records.
2. **Proof of Purchase:** This application must have complete information and be submitted with an invoice itemizing the **new equipment purchased and the manufacturer (OEM) specification sheets**. The invoice must indicate date of purchase, size, type, make, model and total project cost.
3. **Compliance:**
 - a. All projects are expected to comply with federal, state and local codes.
 - b. All equipment must be new with new components per the program specifications. Used or rebuilt equipment is not eligible for incentives.
 - c. Equipment must meet specification requirements and be purchased and operating prior to submitting an incentive application.
 - d. Customers may only receive one incentive per piece of qualifying equipment.
 - e. If the project is in a leased building, the term of the lease must be at least five (5) years.
4. **Payment:** Once completed paperwork is submitted, incentive payments are usually made within 45 calendar days. Incomplete applications will either delay payments or be denied. The participating utilities reserve the right to refuse payment and participation if the customer or contractor violates program rules and procedures. All projects exceeding \$15,000 of incentives will be inspected prior to incentive payment.
5. **Inspection:** Program staff may conduct an inspection of the facility to survey installed projects.
6. **Publicity:** The participating utilities reserve the right to publicize your participation in this program, unless you specifically request otherwise.
7. **Program Discretion:** Incentives are available on a first-come, first-served basis. This incentive is subject to change or termination without notice at the discretion of the participating utilities.
8. **Logo Use:** Customers or allies may not use the participating utilities' name or logo in any marketing, advertising or promotional material without written permission.
9. **Disclaimers:** The participating utilities:
 - a. Do not endorse any particular manufacturer, product, labor or system design by offering these programs;
 - b. Will not be responsible for any tax liability imposed on the customer as a result of the payment of incentives;
 - c. Do not expressly or implicitly warrant the performance of installed equipment or contractor's quality of work (contact your contractor for detailed warranties);
 - d. Are not responsible for the proper disposal/recycling of any waste generated as a result of this project;
 - e. Are not liable for any damage caused by the installation of the equipment or for any damage caused by the malfunction of the installed equipment.

INCENTIVE LIMIT:

Maximum incentive of \$50,000 per member/customer per year. Total incentive not to exceed 50 percent of material plus external labor costs.

ELIGIBILITY:

These incentives are offered by the member utilities of Minnkota Power Cooperative, Inc. and the Northern Municipal Power Agency. For questions regarding eligibility, call your local utility listed on page 2.