

**CITY OF HAWLEY – HAWLEY PUBLIC UTILITIES (HPU)**  
**Residential Off-Peak Programs Adopted April 16, 2019**

Residential Off-Peak Heating Program is available to all electric heating customers with acceptable dual fuel or storage heating systems capable of maintaining living temperatures throughout the residence for extended periods of time (12+ continuous hours) during controlled periods (often the coldest days of the year.)

All electric heat shall be metered/wired separately into the Off-Peak panel/meter. No other uses shall be allowed within the Off-Peak panel/meter. All new Off-Peak installations will be inspected prior to being approved for the Off-Peak rate. See attachment "A" for required panel/metering for Residential Off-Peak installation.

**#1 Residential Off-Peak Heating Program**

- Rate: \$.067/kWh
- \$4.25 Facility Fee per month.
- Off Peak rate is available for the billing months November 1<sup>st</sup> – June 1<sup>st</sup>. The billing months of July 1<sup>st</sup> – October 1<sup>st</sup> billed at regular residential rate as there is no heating control during the summer.
- Allowed Electric Heating Systems: electric forced air, plenum heater, boiler, baseboard, cove heat, slab heat, and ceiling heat.
- Electric Heating System Capable of interruption for extended periods of time, possibly 12+ continuous hours/day.
- All living spaces must have adequate and automatic non-electric backup.
- One thermostat system is recommended.
- Residential shop/garage heat is not required to have a backup, though strongly recommended.
- HPU provides meter and ripple control.
- CT meters are NOT allowed on any residential property.
- Subtractive metering is NOT allowed.
- Customers must sign and have on file with HPU an Application/Agreement for Residential Off-Peak Heating and abide by the rules.
- New installations will be inspected prior to receiving the Off-Peak rate.
- The HPU will periodically inspect existing Off-Peak panel/meters.
- Any tampering or installations not in conformance to the requirements will mean immediate removal from the Off-Peak program, and back billing and prosecution are possible.

**NOT ALLOWED ON OFF-PEAK**

- Non-qualifying off-peak loads include: air conditioners, clothes dryers, dishwashers, hot tubs, pool heaters, warm tiles, lighting, general use, etc.

**Back Up Heating System**

- Must be able to maintain 65° F temperature throughout home.
- Must be thermostatically controlled. Non-automated backups such as wood, corn, kerosene, used oil, outdoor wood stoves, etc. are not considered an adequate backup system.
- Natural gas, fuel oil, or propane forced air or boiler systems are the most common backup heating systems.
- A single gas fireplace or electric room thermal storage heater cannot be used as the only backup.
- The off-peak meter/program will not be approved in homes that do not have an adequate back-up system

## **#2 Water Heaters Control Program**

- HPC offers a water heater control program where it can be cycled off daily.
- Customers will receive a \$3.00/month credit on their billing.
- Water heaters can NOT be in the off-peak panel.

## **#3 Electric Vehicles Control Program**

- Must be in a separate Off-Peak panel/meter and controlled. Only Level 2 - 240v dedicated charging circuits qualify.
- Control is cycled daily for winter and summer:
  - Winter: charge times are 12pm (noon) - 5pm and 11pm – 7am
  - Summer: charge times are 12am (midnight) – 10am.
- Call our City Hall to ask about the available Electric Vehicle Off-Peak rate and charger installation rebates.
- Will require homeowner to install a separate panel.
- Meter provided by HPU.

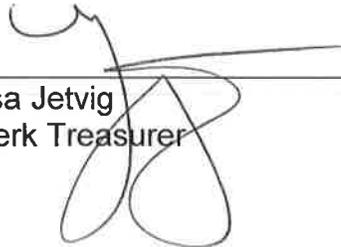
**Heat Pumps** – Not allowed on Off-Peak System

**Adopted by the Hawley Public Utilities Commission this the 16<sup>th</sup> day of April, 2019.**

ATTEST:



Gary E. Johnson  
President, Hawley Public Utilities



Lisa Jetvig  
Clerk Treasurer

**APPLICATION/AGREEMENT FOR  
OFF-PEAK RESIDENTIAL ELECTRIC HEATING  
Hawley Public Utilities, City of Hawley**

In consideration of the ability to receive special rate reductions and other valuable considerations, customer agrees to install and maintain an approved Off-Peak Heating system which conforms to the Hawley Public Utilities Commission (HPU) Residential Off-Peak Program Requirements (see attached.) The primary source of heat shall be electric and the secondary heating system must be capable of providing the customer's total heating requirements subject to automatic transfer by HPU during control periods. Said system will be inspected by the utility and judged to have sufficient propane, oil-fired, or natural gas back-up capability to withstand prolonged periods of electrical interruption.

During peak electric demand periods, the customer agrees to allow the HPU, through their provider MinnKota, to switch to the secondary heating system without notice.

The HPU shall own and operate certain equipment on the customer's premises, and shall have reasonable access to said equipment.

The customer hereby gives and grants to the utility the right and privilege to enter upon the customer's premises for the following purposes: to inspect the installation of the Off-Peak Heating system; and to maintain, to relocate, to repair; and to periodically inspect the operation of the system or HPU equipment.

The customer specifically gives and grants to the utility authority to temporarily switch off the delivery of electrical energy to these connected loads. And the customer further agrees to periodically inspect the premises being serviced by the equipment to ascertain that it is in working order and shall, immediately notify the utility if said equipment is not functioning properly. It is further agreed and understood that the utility shall not be held liable for any economic loss sustained by the customer due to malfunction of said load management equipment due to periods of power interruptions. The customer agrees to hold the Hawley Public Utilities harmless for any responsibility related to the operation of the Off-Peak Heating system and other controlled loads.

The customer agrees that tampering or installations not in conformance to the HPU rates and regulations and Residential Off-Peak Programs will mean immediate removal from the Off-Peak Heating program, and back billing and prosecution are likely. All energy used between the last inspection and discovery of the tampering of installation error shall be billed at the highest current rate in effect.

In the event the customer shall sell said premises, the new owner shall comply under all the terms of this agreement, or be removed from the program.

By signing below the Customer hereby accepts all of the terms in this Residential Off-Peak Heating Program agreement.

\_\_\_\_\_  
Account Number

\_\_\_\_\_  
Service/Street Address

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Mailing Address/P O Box

ACCEPTED  
HAWLEY PUBLIC UTILITIES COMMISSION

X \_\_\_\_\_  
Customer's Signature

\_\_\_\_\_  
President Hawley Public Utilities

\_\_\_\_\_  
Printed Customer Name

\_\_\_\_\_  
DATE

Hawley Public Utilities  
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Hawley MN 56549  
(218)483-3331