

HAWLEY CITY COUNCIL MINUTES
JULY 1, 2019

The regularly scheduled semi-monthly meeting of the Hawley City Council was held on Monday, July 1, 2019 in the City Council Chambers. The meeting was called to order at 5:30 p.m. by Mayor Joy with the following members present: James Joy, Sean Mork, Ben Gunkelman, Jonathan Donnelly, and Brad Eldred. Also present were Clerk Treasurer Lisa Jetvig and Police Chief Joe Backlund.

A motion was made by Mork, seconded by Donnelly to approve the amended agenda. Ayes: All.

It was discussed that the City Council has met with Police Chief Backlund to review the signage on 15th Street with the new improvement of 2,094' of Otta Seal. The Council has taken into account traffic flow, visibility, change in roadway surface, pedestrians and public safety.

A motion was made by Joy, seconded by Donnelly to approve the following street signage changes: 1) Install 30 mph speed limit signs the entire length of 15th Street within City Limits, 2) Move the (pavement ends in 1,300') sign north to indicate the new end of the Otta Seal section of 15th Street, 3) Install a new City Limits sign on the north end of 15th Street at City Limits, and 4) Install a replacement City Limits sign on north end of 5th Street at City Limits. Ayes: All.

The Council reviewed the 06/19/19 e-mail from Clay County Assessor Nancy Gunderson stating that the County Board of Appeal and Equalization approved lowering the valuation of the Hawley Hotel Partners LLC property from \$2,395,800 to \$1,690,900, as recommended by Gunderson after reviewing income and expense information from the hotel.

Jetvig noted that the City of Hawley will still receive the same amount of property taxes as the City levy will be redistributed among all Hawley commercial properties.

The Council reviewed the 06/17/19 letter from Minnesota Management and Budget stating that the City of Hawley is in compliance with the Local Government Pay Equity Act. Jetvig stated that the city is required to submit a pay equity report every 6 years.

A discussion ensued regarding the City of Hawley's 2018 TIF Reports. The City hires David Drown Associates (DDA), Inc. to prepare the reports. DDA will upload the reports to the State Auditor's Office by the August 1st deadline. The city has the following TIF's:

Forterra Concrete Products, RDO, Great North Properties Apartment Project, and Davis Tire and Commercial Park.

Mork reported that the approved 2020 budget for the Red River Regional Dispatch Center is \$4,634,014. The City of Hawley's share is \$31,909.

Gunkelman informed the Council that the Emergency Response District and Fire District meetings are scheduled for July 17th.

Gunkelman stated that the next Park Board meeting is scheduled for July 11th at 6:00 p.m.

Gunkelman reported that the City of Hawley's grant application to Partnership 4 Health for the purchase of a Bike Fix It Station, repair kit and mounting pad in Westgate Park has been approved for \$1,401.

A motion was made by Gunkelman, seconded by Donnelly to approve the Agreement Between Partnership4Health Community Health Board and City of Hawley. Ayes: All.

A motion was made by Donnelly, seconded by Gunkelman to approve RESOLUTION 19-16 Resolution Approving 2019 Liquor License Applications - Hawley Lanes, LLC. Ayes: All.

It was discussed that the Otta Seal project on 15th Street and Maple Street is scheduled to begin around July 15th. The City Facebook Page will be used to update citizens on the exact starting date.

Donnelly informed the Council that it has been determined that the parcel where the shop building is at, 118 Elizabeth Street E, is not in the city limits. The city has been billing the property for the storm water utility fee of \$6.00/month.

A motion was made by Donnelly, seconded by Gunkelman to discontinue billing the outbuilding parcel at 118 Elizabeth Street E for the storm water utility fee, and refund the owners \$189.80 for storm water utility fees paid since they have owned the property. Ayes: All.

The Council reviewed the City of Hawley Recycling Center report for 2008 - 2018. Total pounds recycled were down in 2018. It was discussed that there are businesses that are doing their own cardboard recycling and are no longer bringing their cardboard to

the city's recycling center. It is believed that recycling is up in 2019 due to the recycling center being open 6 days per week with increased hours.

Eldred reported that the invoice from Fuchs Sanitation for the 2019 city clean up days is \$10,446.25. It was noted that landfill fees have increased.

The Council reviewed the 06/28/19 e-mail from Shannon Thompson, Clay County, stating that the Clay County electronics and household hazardous waste collections on May 18th in Hawley went well. The number of drop offs remained steady from past years. The Hawley FFA Club assisted at the electronics collection. Thompson thanked the FFA Club and the City of Hawley staff for their help, and thanked Clay County residents for their recycling efforts.

Eldred reported on the 2019 Hawley Zoning Permit update for January - June 2019: four new home permits valuing \$1,030,000, one home addition valued at \$210,000, two deck additions at \$5,300, one residential garage at \$8,500 and two garden sheds at \$3,800.

A motion was made by Donnelly, seconded by Gunkelman to approve the following consent items:

- 06/17/19 minutes
- Committee of the Whole Summaries 6-17-19
- July City Newsletter
- Paul Marquart Session Update
- MAOSC June 25, June 17, June Fed Updates
- MN Network Learning Training for Community Development
- PartnerSHIP 4 Health May newsletter
- Office of State Auditor June 14 Update
- July Meeting Calendar

The motion carried by a vote of Ayes: All.

A motion was made by Eldred, seconded by Mork to approve the following accounts payable:

75296 ANJAAM Holdings	Fuel	\$1,825.46
75320 The Equitable	Withholding	\$465.67
75322 Commissioner of Transportation	Sign Permit	\$30.00
75323 Hi-Ten Plumbing & Wtr Cond	Fire Dept Washer Plumbing	\$1,971.00
75324 Interstate All Battery Center	Fire Dept Supplies	\$60.63
75325 Justin Martin	Fire Dept Supplies	\$354.43
75326 Lewis Electric	Fire Dept Wiring	\$231.00
75327 Sign Post	Fire Dept Decals	\$33.00
75329 Ameripride Services	Contract Maint	\$82.72
75330 Artisan Beer Company	Mdse Held for Resale	\$462.90
75331 Bergseth Brothers	Mdse Held for Resale	\$10,194.90

75332 Beverage Wholesalers	Mdse Held for Resale	\$10,924.83
75333 Boom Island Brewing	Mdse Held for Resale	\$90.00
75334 Breakthru Beverage MN	Mdse Held for Resale	\$1,437.81
75335 Coca Cola	Mdse Held for Resale	\$281.50
75336 D-S Beverages, Inc.	Mdse Held for Resale	\$17,900.06
75337 Dacotah Paper	Liquor Store Supplies	\$53.31
75338 Henry's Foods, Inc.	Mdse Held for Resale & Supplies	\$1,604.06
75339 Indigo Sign Works	Liquor Store Sign Repairs	\$351.08
75340 Jim Hirt Trucking	Liquor Store Freight	\$519.70
75341 Johnson Brothers Liquor	Mdse Held for Resale	\$5,045.41
75342 Mid-Central Ice	Mdse Held for Resale	\$854.25
75343 Paustis Wine Company	Mdse Held for Resale	\$628.58
75344 Phillips Wine & Spirits	Mdse Held for Resale	\$3,596.35
75345 Small Lot MN	Mdse Held for Resale	\$297.00
75346 Southern Glazers	Mdse Held for Resale	\$7,444.30
75347 TDS Media Direct	Liquor Store Advertising	\$223.00
75348 Vinocopia	Mdse Held for Resale	\$1,501.50
75349 Wine Merchants	Mdse Held for Resale	\$288.00
75350 Medica	Health Insurance	\$9,718.85
75351 J Flaa	Hangar Deposit & Rent Refund	\$310.00
75352 Fuhrman Real Estate	Hangar Deposit Refund	\$95.00
75354 Ameripride Services	Contract Maint	\$318.48
75355 City of Hawley	Budgeted Transfers	\$65,000.00
75356 Convergint Technologies	City Hall Alarm Monitoring	\$374.06
75357 Cullen's Cleaning Service	City Hall & Police Cleaning	\$480.00
75358 Hi-Ten Plumbing & Wtr Cond	Rodeo Ground Water Heater Repair	\$83.50
75359 James Joy	Travel	\$472.60
75360 JB's Custom Apparel	Uniform Name Embroidery	\$44.00
75361 Minnkota Recycling	Recycling	\$246.26
75362 Mutual of Omaha	Life Insurance	\$42.51
75363 Nardini Fire Equipment	Fire Extinguisher Maint-Police	\$138.73
75364 Northview Bank	Bond Payment	\$32,445.75
75365 O'Day Equipment	Airport Fuel System Maint	\$625.90
75366 Public Utilities Commission	Utilities	\$3,795.41
75367 RMB Environmental Labs	Wastewater Testing	\$1,251.00
75368 S & T Nelson	Refund Storm Water Utility Fees	\$189.80
75369 Teamsters Local Union 120	Union Dues	\$218.00
75370 AFLAC	Withholding	\$185.77
75371 NCPERS	Withholding	\$48.00
75372 Reliance Standard Life Ins.	Withholding	\$48.72
75373 Verizon Wireless	Cell Phones	\$225.79
Dir Pay Payroll	06/24/19 Payroll	\$25,792.41
WireTrnsf PERA	06/24/19 Payroll	\$4,824.88
WireTrnsf State of MN	06/24/19 Payroll	\$1,607.17
WireTrnsf IRS	06/24/19 Payroll	\$7,390.51
WireTrnsf Health Savings Account	06/24/19 Payroll	\$611.70
WireTrnsf Discovery Benefits	City HSA	\$11,050.00
	Total	\$236,387.25

The motion carried by a vote of Ayes: All.

There being no further business at 6:15 p.m. it was moved by Gunkelman, seconded by Mork that the meeting be adjourned. Ayes: All.

Attest:

James Joy
Mayor

Lisa Jetvig
Clerk Treasurer