

City of Hawley Newsletter Feb 2020



Presidents' Day, officially **Washington's Birthday**, in the United States, is a federal holiday observed on the third Monday of February in honor of George Washington (born on February 22), the first President of the United States. The holiday is popularly recognized as also honoring Abraham Lincoln (born on February 12), and sometimes all the U.S. presidents.

CENSUS 2020



What is the decennial census?

Every 10 years, the federal government conducts a population count of everyone in the United States. Data from the census provide the basis for distributing more than \$675 billion in Federal funds annually to communities across the country to support vital programs—impacting housing, education, transportation, employment, health care and public policy. They are also used to redraw the boundaries of congressional and state legislative districts and accurately determine the number of congressional seats each state has in the U.S. House of Representatives.

How are census data used?

The 2020 census is important for you and your community. The results help you understand how demographics—including income and education levels—and population size are changing in your area. Businesses, researchers, and policymakers depend on the high-quality data provided by the U.S. Census Bureau to make important decisions such as:

- Where to build schools, roads, and hospitals
- Where to open new stores and expand operations
- What products and services to sell
- What new policies and public programs will be most helpful in your community

HAWLEY CENSUS SPECIFICS....

When will we be getting the Census here in Hawley?

We believe that census materials will arrive to residents in Hawley around March 12th.

How will I get my Census materials?

▶ Residents who use their physical address for mail delivery will get a paper Census

request to complete your Census on-line or you can request a paper Census.

▶ Residents who have a PO Box mailing address will get a hand delivered Census packet at their door. It will include a paper questionnaire. Census workers will visit your door multiple times in order to deliver the Census.

▶ Census workers will have clear identification tags to identify them.

▶ Census surveys can be completed on-line.

▶ Please take a few moments and answer the 10 to 15 Census questions and return your information.

THANK YOU FOR BEING COUNTED!

POPULATION



- **Hawley City Hall**
218-483-3331
305 6th Street
Open 8 a.m. to 5 p.m.
www.hawley.govoffice.com
info@ci.hawley.mn.us
City Hall will be closed Feb 17th
- **Hawley Deputy Registrar**
Open 8 a.m. to 4:30 p.m.
Motor Vehicle Licenses
DNR Licenses
Sorry - No Drivers' License Work
Closed Feb 17th
- City Council Meetings 5:30 p.m.
Feb 3rd & Feb 18th
(the meetings are broadcast live on Arvig Channel 14)
- Recycling Center Open Everyday
716 Front Street
8:30 a.m.—8:00 p.m.
- Garbage Pickup—No changes in Feb
- Community Center Walking
Mon - Fri 6:30 a.m. to 1:00 p.m.
Closed Holidays -Feb 17th
Closed if 1" or more new snow
- Utility Emergency - After Hours
701-238-7657
- Pet License for 2020 are available (w/ rabies vaccination info)\$6/year
- City ATV License-no charge - need insurance information
- **Remember To Call Before You Dig it's the law! Contact GSOC by calling: 651-454-0002 or 1-800-252-1166 or 811**

NEW - Minnesota Presidential Nomination Primary

WHO: MN Voters that live in the Hawley City Limits

WHAT: MN Presidential Nomination Primary

WHEN: March 3, 2020

WHERE: Hawley Community Center 418 Main Street

WHY: To select a Presidential Candidate for either the Republican Party or Democratic-Farmer-Labor Party

▶ Minnesota Election Law permits you to vote for a candidate of only one political party in a Presidential Nomination Primary election.

▶ This means voters must note party choice at the time they vote.

This is because there are separate ballots for each of the two parties. The party choice will be kept confidential.

▶ Voters can apply for and vote absentee anytime now until just prior to March 3rd—enough time to get the ballot and return it by mail.

▶ Application forms for absentee ballots available at: City Hall & www.mnvotges.org & <https://claycountymn.gov/345/Absentee-Ballots>
Completed absentee applications can be sent to:

Clay County Auditor, PO Box 280, Moorhead, MN 56561-0280

▶ Polls will be open on March 3rd from 7:00 a.m. to 8:00 p.m. for those wishing to vote in person at the polls.

Budget Billing Customers —Please check your account

Some of this year’s utility budget estimates may be falling short. That means that some budget customers may not be paying enough to cover the actual cost of your utilities. This winter season has been considerably colder earlier than last year and budget billings were calculated upon your actual usage from the previous year.

Please check your bill to see if your account is falling behind because of the budget.

- Check/compare your “Total” this is the actual amount of your account,
- And “Budget Total” this is the amount the budget system is asking you to pay
- If your “total” is MORE than the “Budget total” you are falling behind in payments on your account

Sample Billing—look at the bottom 7 or 8 lines of your bill:

Cur Charges	\$440.36	1/27/20
<u>Total</u>	<u>475.75</u>	<u>1/27/20</u>
Budget Prev Bal	338.56	1/27/20
001 Budget GAS	53.00	1/27/20
003 Budget ELEC	178.00	1/27/20
016 Budget WAT	27.00	1/27/20
<u>Budget Total</u>	<u>325.65</u>	<u>1/27/20</u>

On this Sample Billing the actual amount owed as of 2/1/19 is \$475.75.

TOTAL	\$475.75
-Budget Total	<u>- 325.65</u>
	\$150.10 underpayment

** This customer will need to make extra payments.

After reviewing your account, you may need to make extra payments. If you are on the Direct Payment program, you will need to pay with a separate check as the system will only withdraw what is on the billing. We suggest that you continue to monitor your account balance closely until the end of the budget cycle in May.

Feel free to call City Hall if you have any questions regarding budget billing or your account. Thank you for all of your cooperation during this extreme cold. (218) 483-3331

To be eligible and to remain on the Budget billing customers must meet all of the following conditions:

1. Have a 12 month billing history at utility location.
2. Be current in utility payments and have a good paying history. Account has to be paid in full when enrolling in the program before May 10th of the year.
3. Agree to pay the full budget amount due by the 10th of each and every month.
4. Agree that budget billing accounts are ineligible for time extensions or a payment arrangement to pay budget amount.
5. Agree that after two (2) delinquent payments, customer’s account will be removed from budget billing and customer will have to wait until next May before being allowed to enroll in the program again.
6. Agree that if any NSF payment is received on account that account shall be immediately removed from budget billing.
7. Agree to pay any adjustments to budget amount as notified.

NOTE: Fuel Assistance payments are not compatible with the Budget Billing system. We can help these customers determine a manual “budget” amount to pay each month - call us for assistance with this.

Skating Rink Westgate Park

Mon through Fri: 4-8:30 p.m. Saturday & Sunday: 1-8:30 p.m.

School Holidays: 1-8:30 p.m.

RINK RULES:

- *Please be considerate of others
 - *Ice skating and hockey are dangerous sports, you skate at your own risk
 - *Hockey inside of boards ONLY
 - *No horseplay/roughhousing or throwing snow
 - *Be careful when entering and exiting
 - *Attendant has authority to remove any person
 - *Warming house open and lights on only when attendant is working
 - *Skates must be removed or skate guards on when entering the restroom area
- Warming house will be closed if it is –15° or the wind chill is –30° or colder if the ice conditions are unskatable (too warm or too much snow) **PLEASE park on the street and walk into the rink area.** If you would like to use the rink at other times, a responsible adult may check out the key from City Hall. That adult will open and stay at the warming house to supervise their event, and return the key as soon as the event is completed.

Sidewalk Snow Removal Reminder

Please remember this winter that if you have a sidewalk in front of your home, you are responsible for keeping it clear of snow and ice during the winter months. The City has updated sidewalks to provide students and residents that walk a safe way to get to and from the school.

Please keep meters free of ice and snow also. **We appreciate your cooperation!**



NO PARKING PLACES



**For Snow Removal
All Commercial Zoned Areas
November 1st to April 1st
No Parking between the hours of
two o’clock (2:00) a.m. and
six o’clock (6:00) a.m. on
all C-1, Downtown
Commercial & C-2, Highway
Commercial Streets.
(signs are posted in the areas)
Complete Parking Ordinance
on-line
www.hawley.govoffice.com**

Service Line Warranty

If you are interested in signing up for the Service Line Warranty to assist with paying for maintenance and repairs to your water service line or sanitary sewer service line to your home, the contact information is:
www.slwofa.com or by calling 1-844-870-9818.

2020 SUMMARY BUDGET REPORT

The purpose of this report is to provide summary 2020 budget information concerning the City of Hawley to interested citizens. The budget is published in accordance with Minn. Stat. Sec. 471.6965. This budget is not complete; the complete budget may be examined at the City Clerk Treasurer's office at 305 6th St. The City Council approved this budget on December 16, 2019.

A leap year occurs every four years.

Year	Leap Day
2020	Saturday, February 29
2024	Thursday, February 29
2028	Tuesday, February 29

CITY OF HAWLEY, MINNESOTA 2020 SUMMARY BUDGET STATEMENT FOR PUBLICATION		
	2019 Adopted	2020 Adopted
REVENUES:		
Property Taxes	618,380	649,250
Tax Increments	215,050	248,800
Franchise Fees	221,000	221,000
Special assessments	584,699	540,439
Licenses and Permits	17,300	17,250
Intergovernmental Revenues		
Federal		
State LGA	628,267	644,647
State Categorical (Police, Fire, etc.)	64,900	75,000
County (Street)	9,500	10,500
Charges for Services	10,000	9,000
Fines and Forfeits	20,000	15,000
Interest on Investments	7,970	12,700
Miscellaneous		
Revenues	17,951	39,425
TOTAL REVENUES	2,415,017	2,483,011
EXPENDITURES:		
Current:		
General Government	269,203	301,277
Public Safety	680,588	759,785
Streets and Highways	444,016	383,724
Health - Vector Control (Mosquito)	17,200	17,200
Recreation	234,184	215,281
Economic Development	94,200	152,200
Debt Service		
Principal	811,000	669,000
Interest and fiscal charges	124,659	102,514
Capital Outlay		
TOTAL EXPENDITURES	2,675,050	2,600,981
Deficiency of Revenues under Expenditures	(260,033)	(117,970)
OTHER FINANCING SOURCES(uses)		
Transfers from other Funds	260,529	225,700
Transfers to Other Fund/ Deficit Reduction	(32,000)	(121,000)
Miscellaneous Current Expenditures	(700)	(700)
TOTAL Other Financing Sources(uses)	227,829	104,000
Excess of Revenues and Other Financing Sources over(under) Expenditures & Other Uses	(32,204)	(13,970)
Property Tax Levy to fund this Budget	631,000	662,500

CITY OF HAWLEY Enterprise Funds 2020 Adopted Budget				
	2020		2019	
	Sanitary Sewer	Liquor	Adopted Budget	Adopted Budget
Sales and cost of sales				
Sales		1,313,000	1,313,000	1,292,000
Cost of Sales		953,000	953,000	944,000
Gross Profit		360,000	360,000	348,000
Operating Revenues				
Charges for services	275,000	0	275,000	275,000
Other Income	12,612	1,000	13,612	11,112
Total Profit & Operating Rev	287,612	361,000	648,612	634,112
Operating Expenses				
Personnel Services	93,940	204,533	298,473	306,495
Contractual Services	71,110	50,256	121,366	125,186
Supplies	8,100	17,788	25,888	13,850
Heat, Light and Power	5,600	16,300	21,900	21,200
Depreciation	168,000	15,000	183,000	183,000
TOTAL Operating Expenses	346,750	303,877	650,627	649,731
Operating Income (Loss)	(59,138)	57,123	(2,015)	(15,619)
Nonoperating Revenues (Exp)				
Interest Earnings	1,000		1,000	1,000
Interest and Fiscal Charges	(4,350)	(8,247)	(12,597)	(14,948)
TOTAL Nonoperating Rev (Exp)	(3,350)	(8,247)	(11,597)	(13,948)
Income (Loss) before Operating Transfers	(62,488)	48,876	(13,612)	(29,567)
Operating Tfr (To General Fd)	(45,000)	(8,000)	(53,000)	(53,000)
Net Income (Loss)	(107,488)	40,876	(66,612)	(82,567)

The short explanation for why we need leap years is that our calendar needs to stay aligned with the astronomical seasons.

One orbit of Earth around the Sun takes approximately 365.25 days—a little more than our Gregorian calendar's nice, round number of 365. Because the calendar does not account for the extra quarter of a day that the Earth requires to complete its orbit around the Sun, it doesn't completely align with the solar year.

Happy Birthday to all those who have Feb 29th Birthdays!



Please clear a path to your utility

meters. Reading the meters is taking a long time because of the deep snow this season.

HAWLEY DEPUTY REGISTRAR OFFICE 2019 REPORT

Hawley Deputy Registrar Office works as an agent for the State of Minnesota. The Motor Vehicle office was established to serve our local residents and dealers but has grown to serve a much larger area. In 2019 we had a record number of transactions: MV 15,624 and DNR 2,171. We average over 1,400 transactions per month. Our Customers were: 13% City of Hawley residents; 21% rural Hawley customers; 66% were customers from outside our local area.

Hawley Motor Vehicle & DNR Transactions & Revenue:

	2015	2018	2019
Trans.	11,608	14,821	17,795
Rev.	\$87,000	\$100,298	\$129,066

This money is designated to pay for salaries, City Hall Building utilities, maintenance and improvements, the City website, and more. This additional revenue source helps lessen the cost of these items for the City of Hawley tax payers.

Our staff: Erica Polley, Charlene Meyeraan, Mary Aakre, Cindy Schenck, and Lisa Jetvig work very hard to maintain an efficient and helpful MV office for our customers.

Thank you for your patronage!



THANK YOU.
Valentine's
HAVE A NICE DAY

Your 2020 City of Hawley Officials, Committee members, and Board members.



James Joy
Mayor

jjoy@ci.hawley.mn.us
Emergency Management Dir.
Public Safety Committee
Personnel Committee
Economic Development
Authority /EDA Advisors
Development/Water
Public Utilities Commission
Personnel Committee
Airport Commission



Ben Gunkelman
Councilmember

bgunkelman@ci.hawley.mn.us
Public Safety Committee
Public Works Committee
Economic Development
Authority/ EDA Advisors
Heartland Trail Extension
FM Metro COG Policy Board
Alternate
Park Board
Planning Commission
Personnel Committee



Sean Mork
Councilmember

smork@ci.hawley.mn.us
Vice Mayor
Public Safety Committee
Liquor Committee
Personnel Committee
Government Services
Economic Development
Authority/EDA Advisor
PUC Alternate



Jonathan Donnelly
Councilmember

jdonna@ci.hawley.mn.us
Economic Development
Authority
Liquor Committee
Public Works Committee
Personnel Committee



Brad Eldred
Councilmember

beldred@ci.hawley.mn.us
Personnel Committee
Government Services
Economic Development
Authority
Development/Water
FM Metro COG
Transportation (Policy &
Technical Committee
Ex-Officio)

**Public Utilities
Commission**

Donald Martodam
Gary E. Johnson
James Joy
Sean Mork Alternate

Park Board

Heidi Knutson
Ben Gunkelman
Steven Palmer
Sara Diaz
1 Vacancy



**Airport
Commission**

Todd Sparrow
Stacey Riedberger
Bryan S. Reep
Mike Sprenger
James Joy

Planning Commission

Sara Diaz
Gregg Pekas
Mike Cain
Peder Naatz
Ben Gunkelman
Stacey Riedberger
David Asleson

Cold or Flu?

Cold	Symptom	Flu (Influenza)
Rare, Mild (less than 100°)	Fever	Almost Always High (Greater than 100°)
Rare	Headache	Common
Slight	General Aches & Pains	Usual/Often Severe
Gradual over a Few Days	Onset	Rapid Onset
Common	Stuffy Nose	Rare
Common	Runny Nose	Common
Common	Sore Throat	Sometimes
Mild to Moderate	Cough	Common – Can be Severe (Dry)

Prescription Drop Off Box

is located at the Hawley Police Department at 818 Front St.

All citizens of Clay County can dispose of unused prescription medications anonymously. Household generated pharmaceutical waste includes: all expired, unwanted, or unusable prescriptions or over-the-counter medications used by family members or pets.

Medications should be in their standard containers or in plastic bags.

Please ring the Police Department door bell, or call ahead to make certain an officer is there to get you inside to the drop off box.

Please never leave medications unattended. (218)483-4666 or call dispatch at (701) 451-7660 and ask for the Hawley officer.

Thank you!

