

City of Hawley Newsletter - August 2020



Welcome to David Asleson.

He was appointed on July 27th to the City Council to fill the Donnelly Vacancy until Dec 31, 2020.

NATIONAL GOLF MONTH

During National Golf Month in August, golfers are encouraged to share their experience and bring new golfers to the greens.

It challenges us to take the time to show someone new to the sport everything they need to know to get started. Enjoy some time at the Hawley Golf Course!

Affidavit Of Candidacy - Hawley City Council

City Elections will be held Nov. 3rd

Hawley is a Statutory Plan A City that holds elections on even numbered years on the same date as the state general election. **At the November Election the following four (4) City of Hawley positions will be on the ballot:**

Mayor - 2 year term

2 Councilmembers - 4 year terms

Special Election to fill vacant 2-year Councilmember term:

1 Councilmember - 2 year term

If you are interested in running for one of these positions on the Hawley City Council you can officially file an affidavit of candidacy at the Hawley City Hall between July 28th and August 11th. This will put your name on the ballot for the office you choose to run for. The cost to file is \$2.

Candidates for City office must:

- Be eligible to vote in Minnesota
- Have not filed for the same or any other office at the upcoming general election,
- Be 21 years of age or more, and
- Have maintained residence in the City of Hawley at least 30 days before the election.

ELECTION INFORMATION CITY OF HAWLEY RESIDENTS

- ▶ Primary Election will be held August 11th
- ▶ General Election will be held November 3rd.
- ▶ Polling Place is the Hawley Community Center, 418 Main Street
- ▶ Election Polls are Open 7:00 a.m. to 8:00 p.m.
- ▶ Applications for Absentee Ballots can be made to the Clay County Auditor's Office. Paper Forms available at City Hall or on line at <https://www.mnvotes.org/> You can fill out one application for both the primary and general election.
- ▶ Residents that are new or have moved can preregister to vote by filling out a Minnesota Voter Registration Application (forms available at City Hall) or you can register on-line at <https://mnvotes.sos.state.mn.us/VoterRegistration/VoterRegistrationMain.aspx>
- ▶ Voters can also register at the polls on election day with an ID with your current address OR an ID with an old address AND a current bill that shows your name and physical address. You can also have a neighbor/City resident who is already registered, come with you and vouch for you at the polls.

Please stop in or call City Hall if you have any questions (218)483-4619

• Hawley City Hall

Lobby Now Open - *limit 4 customers at a time please and keep 6' social distancing*

Masks are required

218-483-3331

218-483-4619 new

305 6th Street

Open 8 a.m. to 5 p.m.

www.hawley.govoffice.com

info@ci.hawley.mn.us

• Hawley Deputy Registrar

Lobby Now Open - *limit 4 customers at a time please and keep 6' social distancing*

Masks are required

Open 8 a.m. to 4:15 p.m.

Motor Vehicle Licenses

DNR Licenses

Sorry - No Drivers' Licenses

• City Council Meetings

August 10th & 24th

(the Meetings are broadcast live on Arvig Local Channel 14 at 5:30 p.m.)

• Garbage - Residential Garbage

pick up using Totes begins on Thursday, August 6th

• Recycling Center 8 a.m. - 8 p.m.

• Utility Emergency - After Hours # 701-238-7657

Call Before You Dig it's the law!

Contact GSOC by calling:

651-454-0002 or

1-800-252-1166 or 811



2 STEPS TO SAVE A LIFE



Hands-Only CPR Can Save Lives.

Most people who experience cardiac arrest at home, work or in a public location die because they don't receive immediate CPR from someone on the scene. As a bystander, don't be afraid. Your actions can only help. When calling 911, you will be asked for your location. Be specific, especially if you're calling from a mobile phone as that is not associated with a fixed address. Answering the dispatcher's questions will not delay the arrival of help.

How to Give Hands-Only CPR.

If you see a teen or adult suddenly collapse, call 911 and push hard and fast in the center of the chest to the beat of any tune that is 100 to 120 beats per minute. Immediate CPR can double or even triple a person's chance of survival.

www.Heart.org



ANNUAL FEDERAL WATER TESTING FEE **on your utility bill**

The Minnesota Department of Health (MDH) has increased the amount of the annual Federal Water Testing Fee (FED WTR TEST) effective 1-1-2020. The new amount of \$11.68 per water service connection is on your August 1, 2020 utility billing. It is billed once a year.

The revenue from this fee is used by the MN Dept of Health to fund activities of their Drinking Water Protection Program related to maintaining compliance with the federal Safe Drinking Water Act and protecting the health of all Minnesotans.

The Hawley Public Utilities is required to collect this \$11.68 annual Federal Water Testing Fee and submit it to the Minnesota Department of Revenue.

Are you prepared for a Sewer Backup?

The City of Hawley performs inspections and maintenance on the City Sanitary Sewer Systems. Each year one third of the City sewer mains are "jetted" to clean out deposits within the pipe and to assist in preventing backups. **This year the western section of the City, west of 10th Street, will be jetted.** Even with maintenance, sewer backups happen. If you've ever experienced one, you know there's a lot of time and money spent to correct the damage caused by the backup. Sanitary sewer line blockages are typically caused by roots, grease, and improper disposal of items. Tree roots can enter the sanitary sewer system at joints and cracks in the sewer service lines and mains. Grease can solidify in the sewer lines and restrict other waste from flowing through. The lines can be blocked by items that might get flushed down the drain or toilet.

As a resident, you play an important role in keeping the City's main sewer line and your own private sewer line clean and clear of blockages.

The following items should be disposed of in your trash can, NOT in the sanitary sewer system:

- Diapers, Sanitary napkins, Rags or shop towels
- Cooking oils, grease, peelings, bones, ashes, glass, metals
- Yard waste such as sand, soil or mud

The following items should be disposed of by taking to a hazardous waste disposal facility, NOT in the sanitary sewer system:

- gasoline, antifreeze, corrosives, paint, poisons, solvents

If a sewer backup occurs on your property, the City encourages you to take the following steps:

1. Call the City immediately at 218-483-3331 or 701-238-7657 to report the sewer backup. The City will work with you to identify the location of the blockage. If the blockage is in one of the City's sewer main lines, the City will attempt to clear the blockage.
2. Make arrangements for the blockage to be cleared if it is determined to be in your individual sewer service line to your property. Remember, you are responsible for scheduling and paying for service to clear such a blockage.
3. If you have homeowners or another type of property insurance coverage, notify your insurance agent of the sewer backup to see if such a claim is covered. *Service Line Warranty coverage is available for residents if they choose to purchase this coverage www.slwofa.com 1-844-257-8795.
4. Clean the entire contaminated area in a safe and professional manner. It's a good idea to use the services of a reputable company experienced in cleaning up after sewer backups.
5. Document the actions you take (calls, contacts, costs) in response to the sewer backup.

If you have further questions, please call the Public Works Department during regular business hours at 218-483-3331.

Utility "Self Budgeting" - Pay Ahead...

Please remember that you can Pay Ahead to Stay Ahead of the upcoming heating season. Even if you aren't currently on the budget billing - you can still pay a little more each month and start to build credit for the winter heating months.

Thank you. Hawley Public Utilities

FRIENDLY REMINDERS :

- Discharge sump pump on the grass or street not in the sanitary sewer
- Please direct your grass clippings onto your lawn and not out into the street
- Please pick up after your dog

Natural Gas Safety **Upcoming Survey Telephone Calls**

The Hawley Public Utilities is required by Federal Regulations to measure the public awareness of safety and natural gas. Every 4 years we hire APGA to fulfill this purpose utilizing state-of-the-art automated telephone polling technology. **In August Hawley customers may receive an automated "GOAL" call Survey.**

What is a GOAL call Survey? GOAL stands for Gas Overall Awareness Level. It measures the effectiveness of a utility's efforts to educate customers and non-customers living near gas lines about gas safety. Such effectiveness assessments are required by new pipeline safety regulations

The automated telephone call will ask you to push a number on your phone to answer the 15 questions.

KEY **Yes- press 1**
 No - press 2
 Not Sure - press 3

Sample Survey Questions: Do you have Natural Gas Service At Your Home? Is the name of your gas company Hawley Public Utilities? Have you Heard or Received Any Information on Natural Gas Safety from Hawley Public Utilities in the past 12-Months? Have You Received Written Natural Gas Safety Information with a Gas Bill in the Past 12 -Months? Have you Read about Natural Gas Safety Information in Local Newspapers? Do you Think You Would Recognize a Natural Gas Leak By Being Able to Smell it? If You Smelled Gas Inside Your House Would You Light a Match? Etc...

More information is available on the Natural Gas requirements of this Gas Overall Awareness Level at www.apga.org - listed as the APGA GOAL Program.

Thank you for your participation in this survey.
If you do not want to participate simply hang up on the automated call.



***Service Line Warranties of America**

offers Exterior Water Service Line Coverage and Exterior Sewer Service Line Coverage to City of

Hawley residents. Call them if you are interested in purchasing this coverage directly through them.

844-257-8795

www.slwofa.com

City of Hawley's continued response to COVID-19 8/1/20
We are complying with Governor Walz's Stay Safe Minnesota Plan. As of July 25, 2020, per the Governor's Executive Order, people in Minnesota will be required to wear a face covering in all public indoor spaces and indoor businesses. Please continue to support our local Hawley businesses as we are all in this together.

► **Hawley City Hall lobby is open.** We can have 4 customers at a time in the main lobby as that allows everyone to keep the 6' social distancing. *Face Coverings are required.*

City of Hawley residents and businesses are our number one priority.

As Always...we have a drop box for utility payments available in the main entrance and the option to view and pay your utility bills on-line from a link on our website: www.hawley.govoffice.com

City hall has a new Phone # **218-483-4619** for residents to use as our main number 218-483-3331 is often busy with calls for MV questions.

► Hawley Motor Vehicle Office is open and we will be able to assist MV customers in the lobby. There is a limit of 4 customers in the lobby at a time. Please keep a 6' distance and wait to enter the lobby until someone else leaves. *We try to dedicate 2 people to MV transactions. It is important to have your renewal form filled out with insurance information and if transferring a title all of the forms filled out ahead of time. Without a renewal please bring the plate numbers for the vehicles or license number for boats or ATVs which you want to renew.*

► Hawley Liquors is OPEN 9:00 a.m. to 10:00 p.m. Monday through Saturday. Sunday hours are 11:00 a.m. to 5:00 p.m. Face Coverings are required.

► Community Center is open for rental. The person renting the facility is responsible for a program specific COVID-19 plan and are required to maintain health checks and screening of their group participants and volunteers.

If you are sick please do not come into any City buildings or play on City Playgrounds and Stay Home. Please stay calm and informed.

www.cdc.gov/COVID19 www.mn.gov/covid19

The Council will continually revisit our safety measures and will post changes as they occur on City website, Facebook page, and in newsletters.

Thank you for everything you are doing to care for yourself, your family, your neighbors and your community during this difficult time.

**PUBLIC HEARING on Proposed Phase 3
Infrastructure Improvements
August 5, 2020 at 6:00 p.m.
At the High School Auditorium
714 Joseph Street**

This project consists of replacing deteriorated water, sewer, and storm sewer lines, and fixing deteriorated streets mostly in the northeast portion of the city and around the school. Having investigated the facts relating to the construction of the proposed improvements, from an engineering standpoint, that this project is feasible, cost effective, and necessary. The estimated total project cost is \$5,124,768. It is proposed to assess the abutting property owners for a portion of the street improvement costs. Total Street improvement costs are \$2,707,000 and of that, \$793,662 will be assessed to abutting property owners. The rate will vary: Homestead-Residential Properties assessed at 25% of the cost per foot and All Others/Non-Residential Homestead Properties assessed at 40% of the cost per foot.

Letters have been mailed to 145 property owners who about the work and included parcel specific information and estimated assessment amounts. All citizens are invited to attend the Public Hearing to receive information, ask questions, and give their input to the Council. Please wear a face covering and we will spread out to allow 6' social distancing.

**SAFE ROUTES TO SCHOOL PATHWAY
INPUT MEETING
August 5, 2020 AT 7:30 p.m.
At the High School Auditorium**

In March the City mailed out information on the proposed SRTS and we appreciate the comments cards that were returned and have reviewed those thoroughly. A new informational meeting will be held to allow additional information to be shared and for public input. There is no cost to any property owners for the SRTS improvements as the City has received grant funds. The priority to use the grant funds and build: #1 Joseph St west of the school to Westgate Park; #2 Reno St from the School to 5th St; and #3 Joseph St East of the school 2 blocks. Large maps of the areas and design will be available to view and comment on. All are invited to this meeting.

WE HAVE STATE PROVIDED MASKS AVAILABLE FOR CITY OF HAWLEY BUSINESSES

On July 22, the state of Minnesota mandated mask-wearing in public indoor spaces across the state. Because businesses must require their employees and customers to wear masks, the State gave a one-time supply of masks to distribute to businesses in Minnesota. The City of Hawley was allotted 2,000 masks to distribute to our City businesses. Masks will be distributed on a first-come, first-serve basis to any business located in the City of Hawley upon request through this form which can be brought in or dropped off at City Hall, or you can email us this information to info@ci.hawley.mn.us

Name of Business: _____

Physical Address of Business: _____

Contact Person: _____ Phone # _____ Email _____

Type of Business: _____ # Employees: _____ Quantity Requested: _____

To make sure everyone has the opportunity to reserve some, we are limiting how many each business can receive to:

Customer-facing businesses (retail, restaurant, etc.): Up to 100 masks each

Non-customer facing businesses (offices): Two masks per employee, up to 50

If masks remain after the first round of distribution (through August 17th), we will recontact businesses to see if you would like to request more. If you feel you need more right away, please note/write the reason on this form and it will be considered on a case-by-case basis.

Masks may be picked up from City Hall, 305 6th Street, beginning August 4, 2020. Thank you.

*****The City of Hawley will be transitioning to residential collection of garbage via a tote-based system, with the first tote pickup on Thursday, August 6, 2020*****

Will my garbage be collected the same day? MAYBE Garbage collection for Totes will be on **Thursdays for all residents starting August 6, 2020**. *NOTE: Monday garbage customers will put out their regular cans for the last time on Monday, August 3rd.*

How will I receive my garbage tote? Fuchs has dropped off totes to each residence in July.

Who do I contact if my tote is damaged? Fuchs Sanitation: 218-498-2875

When/Where should I put out my garbage tote? Totes can go out as early as 6 p.m. the day before collection. Fuchs will begin collecting in Hawley as early as 4:30 a.m. Please place Totes five feet or more away from any obstruction. Place at the end of the driveway if possible, or on the boulevard within one foot of the curb. When your tote is delivered in July, Fuchs will place it in the location where it should be placed weekly! If you have alley access, Fuchs will be relocating your garbage pick-up; the truck is too large to go down alleys.

Where do I store my garbage tote? Two options: #1) Inside garage or shed; #2) For outside storage, totes are to be placed against the back or side of a structure with lids fully closed, or stored in such a manner as to not create a nuisance condition, and comply with all setback and easement requirements. Please store Totes properly by 8 p.m. on Thursdays.

What about parking on collections days/Thursdays? Please keep streets areas clear (5' in either direction for a 10' open area) around all Totes on Thursdays, from 4:30 a.m. to 3 p.m. This will allow the new garbage truck to properly align with the tote for the automated mechanism to pick it up.

What size is the tote? 64-gallons. This tote will hold the exact same amount of garbage as your current 2 - 32 gallon cans.

What about extra garbage or large items? ▶ Extra Garbage Stickers are still available for extra 32 gallon bags of garbage; and ▶ Large Item Stickers are available to have large items picked up and disposed of. These stickers will cost a little over \$10 each and are available at Tony's SuperValu & Kirks Super Stop. See the chart here for the number of Large Tags needed per item. For Large items you need to call 218-498-2875 and schedule a pickup.

What do I do with my recycling? Your recycling will still go to the Recycling Center located at 716 Front Street where the materials are self-sorted into the bins. The card board recycling building is at 614 Front Street. These facilities are open 8 a.m. to 8 p.m. everyday.

Does everyone get a Tote? No, only residential customers will get a tote. Everyone else, businesses, apartment buildings, those with dumpsters, etc. will keep their same garbage day and continue to use their current cans or dumpster. The current garbage truck will still pick up your materials. **Thank you for your patience and cooperation as we all adjust to this new garbage collection method. We appreciate it!**



Item	# Large Tags
Love Seat	1
Chair	1
Recliner	1
Twin Mattress	1
Twin Box Spring	1
Carpet 4x4 Rolled up	1 Lg Tag per roll
Toilet	1
Bathroom Vanity	1
Small Chest of Drawers	1
2 Drawer Filing Cabinet	1
Small Wooden Bench	1
4ft Metal Outdoor Table	1
Door(screen or prehung)	1
Box Fan	1
Small Chair	1
Small Desk	1
Bikes	1
Vacuum	1
Couch	2
Full Mattress	2
Full Box Spring	2
Queen Mattress	2
Queen Box Spring	2
Trundle Bed	2
Swing Set-disassembled	2
Sectional Couch	3
Sofa Sleeper	3
Entertainment Center	3
King Mattress	3

Did you know....Garbage and Refuse - in the City of Hawley via City Code Title 4, Chapter 2

- All garbage and refuse accumulated in the city shall be collected, conveyed and disposed of by the garbage and refuse collection as provided by the City.
- The City of Hawley is the garbage service provider within the Hawley City limits.
- Fuchs Sanitation is the City's sub-contractor for garbage collection services.
- Each person shall dispose of garbage and refuse which accumulates upon their property at least once a week.
- No burning or burying of garbage in the city is allowed.
- No toxic or hazardous wastes allowed.
- No explosive or flammable materials allowed.
- No contagious disease materials allowed.
- Garbage charges appear on the monthly utility billing that you receive on the 1st of every month for service you already received the month before.